

**Town of Orange Selectboard Meeting Minutes - Draft
October 12, 2015 6:00 p.m.**

In attendance: Ron Tallman, George Wild, Dustin Comstock, Kathie Felch, Lynn Craig

At 6:02 p.m. Board Chair Ron Tallman called the meeting to order. Dustin Comstock arrived at 6:07 pm.

- 1. George made a motion to approve the minutes of September 14, 2015 with no changes Ron 2nd the motion.**
- 2. Agenda Revisions if any – Dustin abstained and George made a motion to accept Green Mountain Paving’s proposal of \$12,000 to shim & pave 1330 ft. of Reservoir Rd between the new pavement at the intersection of Smith Road and the intersection of Bisson Rd. Ron 2nd the motion. Completion will take place by the middle of November.**
- 3. The Board reviewed the model policy for purchasing goods and services and asked Kathie to gather additional information from area towns on the limits they have set and we will discuss further at a later meeting.**
- 4. Approve Payroll & Accounts Payable warrants – Signed**
- 5. Review 2015 Budget – The Board reviewed the current profit & loss budget. Some areas of discussion with the General Fund were Trainings & Workshops as new employee was not budgeted, salaries for Ballot Clerks was not budgeted for it was not an election year but had to call a board of abatement hearing. Everything else seems to be in order. The areas discussed in the Highway Fund were the electricity at the garage. George made a motion to contact Martineau Electric for the installation of motion lights inside the garage and adding a light near the fuel shed to assist with visibility at night with the new security system, and ordering an additional load of Salt. Dustin 2nd the motion.**
- 6. Work on preliminary 2016 Budget – The Board reviewed the Draft 2 of the budget for 2016 and decided on the following changes. General fund included \$500 for ballot clerk salaries. Also, directed Kathie to get estimates for the new flooring for the Town Clerks office. At this point we will be level funded for the General fund. The review of the Highway Fund was agreed to keep the Diesel Fuel the same as last year as rates are unknown. Also, kept equipment repairs the same as last year as the equipment is another year older. Kept the paving/resurfacing the same and included the security system monthly fees. Kathie will create a RFP for the purchase of the new Loader. Draft 3 of the budget will be reviewed further at the November meeting.**
- 7. Other Business:**
 - Security System – All seems to be working smoothly with the exception of additional light as discussed above.**
 - Discuss Bridge on Fish Pond – It is determined that additional work needs to be completed to remove the dirt from the bridge and possibly additional guard rails. George will discuss this with the Road Crew.**
 - Discuss Cemetery Investments Proposal from KeyBank – KeyBank will not work with us as we do not have enough money. Lori from People’s will be in next week to discuss options with Kathie. If they can’t help us then Ron suggested Kathie get a proposal out to all lending facilities in the area.**
- 8. Next meeting November 9, 2015 at 6:00 p.m.**
- 9. Dustin made a motion to adjourn at 7:34 pm and Ron 2nd the motion.**

Submitted by Lynn Craig Asst. Town Clerk October 14, 2015