

**Town of Orange Selectboard Meeting Minutes - Draft
November 16, 2015 6:00 p.m.**

**In attendance: Ron Tallman, George Wild, Dustin Comstock, Kathie Felch, Lynn Craig & Lee Youngman
At 6:03 p.m. Board Chair Ron Tallman called the meeting to order.**

- 1. George made a motion to approve the minutes of October 12, 2015 with no changes Dustin 2nd the motion.**
- 2. Agenda Revisions if any –**
 - a. Cemetery Investment Funds – Kathie has discussed options with Key Bank and People’s United Bank and don’t think they can offer us a better rate than we are already getting with Wells Fargo. We will have our representative, David Johns come in to discuss the investments and maintenance fees in the spring.**
 - b. Electrical work at the shop – Kathie will follow up with the Electrician and we will discuss further at next week’s meeting.**
 - c. Review the contract with Barre Town for road maintenance sharing on Partridge Road & Ladd Road. George made a motion to accept the agreement as last year and Dustin 2nd the motion.**
 - d. Loader Bid – We will be opening the bids on Monday November 23rd, 2015. Will review fully but there is no purchase scheduled at least until after the first of the year. Reviewed spec sheets from Cat, Nortrax and Dion’s. We also reviewed what Barre Town put out for bid when they purchased a new loader a few years ago. Dustin will do some follow up with them about the Tier 4 and other questions the board had.**
 - e. Invoice for Line Striping – Dustin will contact the State and we will discuss further on Monday November 23rd meeting.**
- 3. Review draft policy for disposal of rubbish – Lee Youngman explained that at her training earlier this year she learned that unless the town has an ordinance in place there really is nothing that can be done unless there is a possible health threat to children (ex. Across from the school or other public building). The board reviewed the Policy that Kathie drew up but she will discuss it with VLCT to see if this should be an ordinance vs. policy. We will discuss further Monday November 23rd, 2015 meeting. Lee also followed up with the board regarding a complaint that someone was living in a camper year round on a property on Smith Road. Lee will write up her findings and send a letter to the property owner and Board of Health.**
- 4. Review draft policy for purchasing goods and draft financial policy – The Board members took copies of these policies home to review fully and Kathie will get copies to the Auditors and we will discuss further at the December meeting.**
- 5. The Board Reviewed and Approved Payroll & Accounts Payable warrants.**
- 6. Appoint someone to fill Agent to Deed Land vacancy – This was a position occupied by Elsie Beard and after discussion George made a motion to appoint Lee Youngman and Dustin 2nd the motion.**
- 7. Review 2015 Budget – The Board reviewed the current profit & loss budget. Everything seems to be in line for the rest of the year.**

- 8. Work on 2016 Budget – The Board reviewed the Draft 3 of the budget for 2016 and decided on the following changes. Highway Fund increase Diesel to \$45,000 and General Fund increase Ballot Clerks to \$1,000. George stated that he was planning some resurfacing for Tucker Road in 2016. The board will review draft 4 at the December meeting.**

- 9. Other Business: Kathie will contact the representative about the Culvert Thawer to come to December’s meeting. Kathie will contact Chris @ Supervisory Union to see if the school is having any problems with Conti Oil billing. The Security System’s seem to be working well. Lynn will contact the Sherriff’s department about the issue over the weekend.**

- 10. Next meeting November 23, 2015 at 6:00 p.m. – loader bid opening and other topics explained above.**

- 11. George made a motion to adjourn at 7:47 p.m. and Dustin 2nd the motion.**

Submitted by Lynn Craig Asst. Town Clerk November 17th 2015.